

File Number	2012-0000
Project Title	
Original or Amendment	If Amendment, indicate #
Funding Facilitator	Tamara Turgeon

<b>Name of Recipient:</b>	
<b>Address:</b>	
<b>Phone Number:</b>	
<b>Fax Number:</b>	
<b>Contact Name</b>	
<b>Email Address:</b>	
<b>Duration of Activity:</b>	
<b>Location of Activity:</b>	

**Approved Purpose:** Homeward Trust Foundation will provide funding to a maximum of \$xxx to X Agency to provide supports for a caseload of X participants, from April 1<sup>st</sup> 2013 to March 31<sup>st</sup> 2014.

### DESCRIPTION OF ACTIVITIES

The focus of The X project is to quickly recruit and support 50 youth over the course of the pilot project. The youth will be recruited by the Coordinated Access program at Homeward Trust and they will be responsible for intake of youth into The Foyer project. All youth will sign up to a formal agreement between the Youth, X as The Foyer operator, and for housing supports prior to engagement as per The Foyer model in Edmonton.

The Recipient will provide the following services:

- Client driven planning and goal setting, using assessment and care planning tools including SPDAT and others tools
- Assisting clients to establish permanency in housing placement and housing retention through close coordination of services with Intensive Case Manager, supportive housing staff, and Homeward Trust's Coordinated Access program, as applicable
- Providing individual and group based workshops and programs to improve the self-care and life skills of participants.
- Connecting client to mental health services, including counselling, and other methods to address trauma and aid the participants in being able to focus on education, employment and self-sufficiency.
- Bridging to existing employment programs or removing barriers to employment or skill enrichment to facilitate labour market readiness.
- Assisting clients to establish permanency in housing placement and housing retention through close coordination of services with ICM or supportive housing teams.

- Working closely with Aboriginal service providers or programs to ensure Aboriginal youth have access to traditional support including guidance from Elders, participation in community events and cultural programming, and fostering connection with their Aboriginal identity and heritage.
- Providing a safe environment for training, services, and supports to LGBTQ participants.
- Creating linkages to the education system in order to enhance educational opportunities
- Establishing and implementing the Operation Springboard: The Learning HUB an online curriculum with an associated facilitator to work with youth using a strengths-based approach to achieve outcomes related to employment, skills development, educational success or volunteerism, to build long-term resiliency and self-sufficiency.
- Assisting youth and their families towards reunification and establishment of a strong natural support network as deemed appropriate by the client.
- Helping clients engage with recreational, leisure, cultural, or arts-based programming and opportunities.

### **Monitoring and Evaluation:**

Alberta Human Services has a mandated duty to promote strong and vibrant communities and to focus funding where it will make a real difference. In order to assess the impact of its funding, the Ministry has adopted an outcomes based approach requiring that the Recipient deliver, through the Funded Project, measurable changes and/or improvements to the intended Beneficiaries of this Approved Project. The progress must be demonstrated through evidence of the difference the interventions are making to those Beneficiaries.

### **Inputs:**

(Resources dedicated to, or consumed by, the program)

- HS funding: \$X
- Other funding:
- Staffing: X FTEs
- ETO data collection

### **TARGET CLIENTS**

- Youth between 16-24 years of age
- History of involvement with any institutional care (child protection services, foster care, group homes)
- A history of homelessness including living on the streets, couch-surfing, frequent use of emergency shelters and short-term accommodation
- Youth experiencing serious mental illnesses and / or active addictions
- Victims of abuse, exploitation and / or trauma
- Some may be gender or sexual minority youth e.g. LGBTQ
- High proportion of youth will have Aboriginal heritage

- May be ex-offenders with histories in youth custodial centres, corrections facilities and the criminal justice system.

### EXPECTED RESULTS

- Target of 50 youth clients will be supported and will access services from The Foyer project
- 90% of participants will remain in permanent housing during the timeframe of this program, or move to a more suitable and stable housing arrangement as applicable
- No participants will (re)enter homelessness or the shelter system
- Youth are nurtured towards increased independence and self-sufficiency, as indicated by participation in educational, vocational, or employment opportunities, among other measures
- Youth are connected to health and social resources as needed
- The Foyer project staff have collaborative, client-centred working relationships with referring Housing First teams and relevant support workers

### MEASUREMENT OF SUCCESSES OR OUTCOMES

- Number of youth participating in The Foyer Program
- Participation of X agency in the Alberta-wide evaluation as managed by the Youth Homelessness Branch of Alberta Human Services
- Formal and informal participant feedback
- Formal and informal feedback from referring Housing First teams or support workers, other collaborating service providers, and advisory groups as applicable
- Case stories – successes and learning opportunities
- Data collected and analysed through ETO to measure participant and service outcomes

### Outputs:

1. Estimated X new Clients will be housed and maintain permanent housing.
2. X existing participants will continue to receive supports until they reach a minimum of 12 months supports.
3. Efforts to Outcomes data collection

### Outcomes: (Human Services Mandated)

1. Those housed through the program will remain stably housed.
2. Those persons housed in the program will show a reduction in inappropriate use of the public systems.
3. Those persons accepted into the program will demonstrate improved self-sufficiency.
4. Persons accepted into the program will demonstrate engagement in mainstream services.

### Outcome Indicators/Measures: (Human Services Mandated)

1. At any given reporting period, 85% of the people housed will still be permanently housed.
2. Those persons permanently housed will show reduced incarcerations, reduced emergency room visits and reduced in-patient hospitalizations.
3. Persons housed in the program will have a stable income source (e.g. employment income, AISH, Alberta Works, disability pension, Old Age Security, etc.).
4. Persons housed in the program will be engaged in main stream services (e.g. medical doctors or specialists, legal service, etc.).

### Reporting / Data Collection

1. The Recipient will provide the following reports 15 days after the end of the month:
  - a) Financial Claims as per Eligible Costs – Schedule B
  - b) Efforts to Outcomes – outcomes and case management
  - c) Activity Report
2. Homeward Trust Edmonton is responsible for providing community level reports on progress towards achieving outputs and outcomes on a monthly basis. Homeward Trust is obligated to provide collated data to Alberta Human Services by the end of the following month.
3. The Recipient will be required to submit monthly reports on progress towards achieving outcomes on a form or system to be determined by Homeward Trust. The Recipient will be required to provide data using **“Efforts to Outcomes”** within 15 days of the end of a month.
4. The **Activity Report** can include the following:
  - a) Operational concerns
  - b) Achievements against milestones
  - c) Publicity and good news stories
  - d) Any other qualitative information

Eligible Costs	
Estimated Total Project Costs	\$ X
Recipient Contribution	\$ 0

<b>Maximum Homeward Trust Contribution</b>	<b>\$ X</b>

Initials of Signatories to the Agreement

Recipient Initial	Date	Recipient Initial	Date	HT Initial	Date